



TOWN OF ROCKY MOUNT MOBILE FOOD VENDOR APPLICATION

Permit Number: _____

- Required:** 1. Please attach a sketch of each site, including an approximation of the placement of the truck in relation to the lot/street, parking, routes for ingress and egress, distance from brick and mortar restaurants and any other anticipated features.
2. Town business license
3. Valid mobile food unit permit from the Virginia Health Department

Owner and Business Information

Mobile food vendor business name: _____

Name & Address of
business owner : _____

Email address: _____ Phone: _____

Have you obtained a Town of Rocky Mount business license? YES NO PENDING N/A: _____

Do you have an approved health permit from the VA Dept. of Health? YES NO PENDING N/A: _____

Proposed Vending Location 1

Name of Business (if applicable): _____

Address: _____ Zoning District: _____

Property owner: _____ Phone: _____

Proposed Vending Location 2

Name of Business (if applicable): _____

Address: _____ Zoning District: _____

Property owner: _____ Phone: _____

Proposed Vending Location 3

Name of Business (if applicable): _____

Address: _____ Zoning District: _____

Property owner: _____ Phone: _____

Proposed Vending Location 4

Name of Business (if applicable): _____

Address: _____ Zoning District: _____

Property owner: _____ Phone: _____

I hereby certify that I am an authorized agent of the owner of the property where this use is proposed, that this application is being made with the owner's full knowledge and consent, and that all uses under the terms of this permit shall conform to Article 6 (Temporary Use Permits) of the Town of Rocky Mount Zoning Ordinance.

Applicant Signature: _____ Date: _____

Property Owner 1 Signature: _____ Date: _____

Property Owner 2 Signature: _____ Date: _____

Property Owner 3 Signature: _____ Date: _____

Property Owner 4 Signature: _____ Date: _____

OFFICE USE ONLY:

Approved by: _____ Date: _____

Denied by: _____ Date: _____

Reason for denial: _____

Mobile Food Vendor Rules and Regulations
Sec. 6-6-6 of the Town of Rocky Mount Zoning Ordinance

Mobile Food Vendor Definition: A readily movable wheeled cart, trailer, or vehicle designed and equipped for the preparing, serving, and/or selling of food and operated at temporary locations. This definition shall include food trucks and food carts.

Mobile Food Vendor (MFV) Standards:

- ❖ No more than 3 MFV's may operate from the same lot at the same time.
- ❖ MFV's must provide trash and recycling receptacles and employees shall properly recycle containers and dispose of all trash, refuse and compost that is generated by patrons.
- ❖ No liquid wastes shall be discharged from the MFV.
- ❖ Hours of operation shall be between 6:00 a.m. and 10:00 p.m. No MFV shall operate past 10:00 p.m.
- ❖ MFV's must obtain written permission of the property owner.
- ❖ A MFV shall locate a maximum of 3 days per week (Sunday-Saturday) at any one location.
- ❖ All MFV materials shall be removed from the vending location by 10:30 p.m. each day.
- ❖ MFV's may not obstruct a public sidewalk or the public right-of-way.
- ❖ MFV's shall not locate within 100 feet of any non commercially designated Zoning District (R1, R2, R3, RA, RB, or RPUD).
- ❖ MFV's selling prepared food shall not locate within 150 ft of an established restaurant during the restaurants operating hours unless permission of the restaurant owner is provided.
- ❖ MFV's may park only on improved, designated parking spaces and may not block (i) drive aisles or overall circulation, (ii) access to loading areas or (iii) emergency and fire lane access.
- ❖ MFV's must be positioned 15 feet away from fire hydrants, fire department connections, driveway entrances, alleys and handicap parking spaces.
- ❖ Amplified music is forbidden outside of the vehicle. All other noise ordinances must be adhered.
- ❖ A 10 ft x 10 ft dining area is allowed next to the MFV. All activities must be contained within this area.
- ❖ The sale of anything other than food and non-alcoholic beverages is prohibited.
- ❖ All signage shall be limited to the MFV itself and their daily specials. Total signage may not exceed 8 square feet in size and must be located within 5 feet of the MFV.
- ❖ The requirements of this section shall not apply to MFV's at Town events approved by Town Council or catered events (single payer, non-individual sales).

If you have any questions or concerns, please contact the Planning Department at 540-483-0907.